

# CAUTION

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**MicroPro**

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## DOT COMMANDS

Description	Command
Bidirectional printing	.BP
Microjustification	.UJ
Page offset, left margin	.PO
Character width	.CW
Comment (not printed)	.IG or ..
Conditional page	.CP
Footing	.FO
Heading	.HE
Heading margin	.HM
Footing margin	.FM
Line height	.LH
Margin at top	.MT
Margin at bottom	.MB
New page (page break)	.PA
Omit page number	.OP
Page number	.PN
Page number column	.PC
Subscript/superscript roll	.SR
Paper length	.PL

## CHARACTER PITCH | LINE HEIGHTS

Pitch (Characters per inch)	Dot Command	Lines Per Inch	Dot Command
5	.CW24	2.0	.LH24
6	.CW20	2.4	.LH20
7	.CW17	2.6	.LH18
8	.CW15	3.0	.LH16
10	.CW12*	4.0	.LH12
12	.CW10	4.8	.LH10
15	.CW 8	5.3	.LH 9
20	.CW 6	6.0	.LH 8*
24	.CW 5	6.8	.LH 7
30	.CW 4	8.0	.LH 6
		9.6	.LH 5

\*Default

Note: A dot command value must be a whole number.

# Pocket WORDSTAR® COMMAND CARD

## MAILMERGE

### DOT COMMANDS

Description	Command
Define file	.DF
Read variables	.RV
Repeat	.RP
Set variables	.SV
Ask for variables	.AV
Display message	.DM
Clear screen	.CS
File insert	.FI
Print time line forming	.PF
Output justification	.OJ
Input justification	.IJ
Conditional command "except"	.EX
Conditional command "if"	.IF
End command*	.EF



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## OPENING MENU

Description	Command
<b>Preliminary Commands</b>	
Change logged disk drive	L
File directory ON/OFF	F
Set help level	H
<b>Commands To Open A File</b>	
Open a document file	D
Open a non-document file	N
<b>File Commands</b>	
Print a file	P
Rename a file	E
Copy a file	O
Delete a file	Y
<b>System Commands</b>	
Run a program	R
Exit to system	X
<b>WordStar Option*</b>	
Run MailMerge	M

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## OTHER MENUS

(From Main Menu only)

Description	Command
Help Menu	J
Block Menu	K
Onscreen Menu	O
Print Menu	P
Quick Menu	Q
(Space bar returns you to Main Menu)	

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## MOVE CURSOR

Description	Command
Right one character	D
Left one character	S
Up one line	E
Down one line	X
Right one word	F
Left one word	A
To tab right	I
To top of screen	QE
To bottom of screen	QX
To top of file	QR
To end of file	QC
To right end of line	QD
To left end of line	QS
To top of block	QB
To end of block	QK
To position before previous command	QP
To start of last find/replace	QV
Find/replace text again	L

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## SCROLL (MOVE SCREEN)

Description	Command
Up one line	W
Down one line	Z
Up one screen	R
Down one screen	C
Up screen continuously	QW
Down screen continuously	QZ

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## FORMAT

Description	Command
Paragraph tab	OG
Variable tabbing ON/OFF	OV
Center text	OC
Set left margin	OL
Set right margin	OR
Release margins	OX
Set margins and tabs from text line	OF
Set tabs	OI
Clear tabs	ON
Justification ON/OFF	OJ
Set line spacing	OS
Page break display ON/OFF	OP
Ruler display ON/OFF	OT
Word wrap ON/OFF	OW
Print control display ON/OFF	OD
Hyphen help ON/OFF	OH
Soft hyphen entry ON/OFF	OE
Re-form paragraph	B

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## DELETE AND INSERT

Description	Command
Delete character	G
Delete character left	DEL
Delete word right	T
Delete line	Y
Delete to end of line	QY
Delete to beginning of line	Q DEL
Delete a block	KY
Delete a file	KJ
Insert ON/OFF	V
Insert carriage return (blank line)	N

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## FIND AND REPLACE

Description	Command
Find text	QF
Find and replace text	QA
Find/replace text again	L
Cursor to start of last find/replace	QV

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## SAVE FILES

Description	Command
Save and resume edit	KS
Save and return to Opening Menu	KD
Save and exit to system	KX
Abandon file without saving	KQ

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## MISCELLANEOUS

Description	Command
Set help level	JH
Repeat following command or character	QQ
Interrupt command	U

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## FILE AND BLOCK OPERATIONS

Description	Command
Column mode ON/OFF	KN
Mark/unmark block beginning	KB
Mark/unmark block end	KK
Hide/show marked block	KH
Copy block	KC
Delete block	KY
Move block	KV
Write block into another file	KW
Read file into document	KR
Set/remove marker 0-9	K0-9
Copy file	KO
Rename file	KE
Print file	KP
Delete file	KJ
File directory ON/OFF	KF
Change logged disk drive	KL

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## DESIGN THE PRINTED PAGE

Description	Command
<b>User In Pairs</b>	
Boldface	PB
Double strike	PD
Underline	PS
Strikeout	PX
Subscript	PV
Superscript	PT
<b>Use Alone</b>	
Strikeover	PH
Non-break space	PO
Phantom space	PF
Phantom rubout	PG
Strikeover line	PRETURN
Alternate pitch	PA
Standard pitch	PN
Print pause	PC
Ribbon color change	PY